Enrollment for the fall semester begins Monday, March 28th. Here’s what you need to do:

1) Schedule an appointment with your faculty mentor. You should try to schedule this appointment about a week before your advising appointment (see the list of times in (2)). If you don’t know who that is, go to http://www.cis.ksu.edu/advising/mentor/student. Your mentor will provide you with a signed mentoring slip.

2) Regardless of your major, and regardless of your official advisor, you can schedule your advising appointment with either Julie Thornton or Nathan Bean. You can schedule an appointment by going to the advising appointment calendar at http://schedule.cis.ksu.edu/ (go to “Bookings” and select an advisor from the menu). If you are unable to login, please see the system administrator in Nichols 116. Please try to stick with the following times, according to your number of hours:
   a. Seniors (90+ hrs): March 11-18
   b. Juniors (60+ hrs): March 28-April 5
   c. Sophomores: (30+ hrs): April 5-13
   d. Freshman: (<30 hrs): April 13-22

3) Bring to your advising appointment:
   a. Your signed mentor slip
   b. A proposed class schedule for Fall 2011. Course schedules are available at http://courses.k-state.edu/fall2011/schedule.html.

4) Look up your enrollment time on iSIS. Here is a tutorial: http://www.k-state.edu/isishelp/student/viewEnrollDate.html

5) Enroll on iSIS. Here is a tutorial: http://www.k-state.edu/isishelp/student/addClass.html

**Prerequisite Policy**
- For an CIS course, you must have a ‘C’ or better in all prerequisites
- If you haven’t satisfied the prerequisites, you may not be allowed to enroll the course

**Instructor Permission**
- Some CIS courses are marked “instructor permission” on the course offering
- To get permission, go to the main office (Nichols 234) and put your name in the signup register located at the front desk

**Infrequent Courses**
The following CIS courses may only be offered once per year. Use this information when planning your semester schedule:

Fall 2011: 015, 362, 415, 505, 520, 525, 540, 543, 560, 562
Spring 2011: 541, 544, 575, 625
Fall 2011: 015, 362, 415, 505, 520, 525, 540, 543, 560, 562